

LEISURE KNOLL ASSOCIATION, INC.
APPLICATION FOR EXTERIOR WORK

Date: _____ Permit#: _____ Model: _____

This application will not be accepted for consideration until all parts are completed and requested information is attached. Application must be in triplicate. No work may be started until this application is approved by the Architectural Committee. Violation of this rule will result in a **Three Hundred Dollar (\$300.00)** fine to the homeowner.

Owner's Name _____ Address _____ Phone # _____

Contractor's Name _____ Address _____ Phone # _____

Suffolk License # _____ Liability Insurance Expiration Date _____ Workman's Compensation Expiration Date _____

REQUIREMENTS

1. Application is made for the purpose of _____
_____ (provide sample of paint, roof & vinyl siding)
2. Attached to this application must be the following:
 - A copy of the contractors Certificate of Liability & Workman's Compensation Insurance **listing the homeowner as the certificate holder.**
 - A Copy of the **survey** and **diagram** for all **exterior** and **structural changes**; include all measurements.
3. Any debris generated by the contractor **must** be removed by the contractor.
4. Work to be performed between the hours of 8:00 am and 6:00 pm, Monday through Saturday. The application understands and agrees that any change or addition must not interfere with the Association's normal maintenance operations. **No work is to be performed on Sunday or Legal Holidays.** It is the homeowner's responsibility to notify the contractor of this rule. Violations of this rule will result in a **Three Hundred Dollar (\$300.00)** fine.
5. For homeowners doing work themselves or being assisted by family members, etc. in addition to the requirements of Leisure Knoll's By-Laws, they are totally responsible for obtaining all building and other permits and for making certain that all work complies with local building codes and any government agency code having jurisdiction over proposed changes. In addition, they are required to sign a form to hold Leisure Knoll harmless from any damages or injury which may result. This form can be obtained from the Architectural Committee or the Administration Office.
6. In the event the work fails to comply in any respect with this permit, the Association has the right to remedy the defect as it sees fit. If the owner fails to correct such defect within thirty (30) days of official notification, the Association shall correct such defect and all associated costs shall be borne by the owner and applied to his/her account.

Homeowner's Signature: _____

THIS APPLICATION HAS BEEN APPROVED: _____ DISAPPROVED: _____

Architectural Committee: _____ Date: _____

Completion Date: _____

WHEN WORK IS COMPLETED CALL 631-929-5628 -LEAVE A MESSAGE